



# CITY ENGINEER PERMIT APPLICATION

51 E. Market St., Tiffin, OH 44883 • Office: (419) 448-5425 • Fax: (419) 448-5424 • Email: [tiffinengineers@tiffinohio.gov](mailto:tiffinengineers@tiffinohio.gov)

Permit #	Project Description / Expected Date(s):
Project Location/Address	
Applicant Name	Applicant Address
Applicant Telephone No.	Applicant City, State, Zip
Applicant Email	Owner (If not Applicant)
Contractor	Contractor Address
Contractor Telephone No.	Contractor City, State, Zip

Qty	Permit Description	Fee (\$)
_____	211.000.4491 St. Exc. Bond*	_____
_____	101.000.4491 Street Cut Permit	_____
_____	101.000.4491 Sewer Tap License	_____
_____	552.000.4731 Sewer Tap (Inside City)**	_____
_____	552.000.4732 Sewer Tap (Outside City)**	_____
_____	530.000.4457 Construction Site Runoff Control Admin./Application (Initial 2 Hours of Review) †	_____
_____	530.000.4457 Construction Site Runoff Control Application (Additional Hours of Review) †	_____
_____	101.000.4491 Flood Plain	_____
_____	<b>Total Fee to Collect ††</b>	<b>\$ _____</b>

- Right of Way Use Permit required for work performed in the public right of way; Contact Tiffin Public Works Department at 419-448-5430

\* Coordinate inspection with City Engineer upon completion of site restoration to allow return of bond fee

\*\* Coordinate tap inspection with City Engineer at least 48 hrs prior; Inspection occurs after connecting and bedding pipe, but before backfilling trench

† See Construction Site Runoff Control Permit Application for details

†† Add \$3.50 for credit transactions if not paid in person



## Sanitary Sewer Tap Additional Information

<b>Water Source:</b> (Circle One) Public Water / Well	<b>Sewer Service Agreement:</b> (Circle One) Y / N
<b>Special Connection Fee Area:</b> (Circle One) Y / N	

I hereby declare that all information herein is correct and that the proposed work complies with all provisions of law. This permit, if approved, will expire if the work has not begun within one (1) year from the date of issuance, or in two and half (2 ½) years from the date of issuance if the work is not substantially completed. Void permit if not validated above. For Construction Site Runoff Control Permits, see additional application form for timelines and approval status. The applicant agrees to indemnify and hold harmless, the City of Tiffin, Ohio, its employees, officers, and agents, from liability whatsoever, that may arise from the use of a City owned street, boulevard, or right of way.

Applicant Signature: \_\_\_\_\_ Applicant Title: \_\_\_\_\_ Date: \_\_\_\_\_

(Circle One) APPROVED / DENIED City Engineer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Sketch detail and information below. Applicant shall investigate and show all underground sewer and utility pipes and lines. It is the applicant's responsibility to check easements, subdivision covenants and other matters of record.